

**INGLEBY BARWICK TOWN COUNCIL**  
**MINUTES OF THE FINANCE COMMITTEE HELD AT**  
**6.00PM ON TUESDAY 14<sup>th</sup> JULY 2022 AT THE RINGS COMMUNITY HUB**

**PRESENT:** Cllrs Emmerson (Chairman), Irwin, Rutland and Watson.

**IN ATTENDANCE:** J McGeeney – Town Clerk

1. **Housekeeping** - The Chairman advised those present of the emergency escape procedures. It was requested that mobile phones be switched to silent. If a call was received and had to be taken Members were politely requested to leave the room.
2. **Apologies for Absence** – Cllr Barnes and Kirby.
3. **Declarations of Interest** – Cllr Sally Anne Watson declared a personal interest in respect of Item 4 due to a purchase being made at Fix It DIY.
4. **Financial Transactions and Bank Reconciliation Statements:** Details of the Town Council's bank reconciliation statement for the period up to 30<sup>th</sup> April 2022 was submitted. This detailed the monthly bank statement for each of the Town Council's accounts and detailed total receipts and payments in total for the month. These were presented to the Finance Committee for scrutiny prior to being presented to full Town Council. The Town Clerk would send members of the Finance Committee the Bank Reconciliation statements for the months of May and June to bring this in line with the financial transactions. The financial transactions for both the Hub Account and General Account for the period 1st – 30<sup>th</sup> June 2022 were submitted.
5. **Consideration of Applications for Grants or Donations – 1st Ingleby Scouts.** An application for funding had been received by 1<sup>st</sup> Ingleby Scouts for assistance to fund set up costs for a new Squirrel Dray, and early years section for scouting. The Finance Committee considered the application prior to its referral to Town Council. The application was evaluated against the Grants and Donations criteria. The Finance Committee were happy to forward the application to Town Council for consideration.
6. **Register of Hub Contracts** – The Town Clerk presented a Work in Progress document to the committee.
7. **Banking Arrangements** – No further update. The Town Clerk reported that there was no progress in pursuing switching the Town Council's accounts to Lloyds. The Finance Committee Chairman and the Town Clerk were to pursue other options during the summer recess.
8. **Town Council Mobile Phone** – The previous mobile phone contract identified had expired. In order to progress a mobile phone for the Town Clerk it had been suggested that a budget of £100 down payment and no more than £20 per month be looked at. RECOMMENDED that the Town Clerk look for a mobile phone contract within the permitted allowances as detailed.
9. **Town Council Website** - The Town Council website was in need of a major update. Town Councillors had in the past requested .gov.uk email addresses. Councillor Irwin would work

with the Town Clerk to investigate .gov domain names. Further progress would be reported to a future meeting.

10. **Date of next meeting** - to be held on Tuesday 6<sup>th</sup> September at 6.00pm.

The meeting ended at 6.30pm